

E-Tender

Bangladesh Youth Leadership Center (BYLC), the country's first leadership institute, exists to build connections among youth from diverse backgrounds, equip them with leadership skills, and enable them to have a high impact in the public, private, and civil sectors. BYLC requests listed capable and reputed vendor(s) to submit the best quotation for the below item(s).

Purchasing Entity	Bangladesh Youth Leadership Center (BYLC)	E-Tender No	BYLC/CTG/e-tender/BBLT & BBLTJ, Phase II/2510-01
Source of Fund	Donation	Procurement Category	Lunch, snacks and logistics
Project/Program Name	BBLT & BBLTJ, Phase II	Published On	October 9, 2025
Address	House 113 (Level 4), Road 10, O.R. Nizam Road R/A, GEC, Chattogram	Submission Deadline	August 13, 2025
Delivery Place	BYLC Chattogram Office		

Goods/service(s)	Item Specifications	Quantity
Lunch	Set Meal 1: Plain polao, chicken curry with egg Set Meal 2: Fried rice, chicken curry and mixed vegetable Set Meal 3: Bhuna khichuri with egg and gravy chicken	504 box
Morning and Evening Snacks for opening ceremony and class	Sandwich, cookies and coffee	711 box
Training Material and Group Small Group Activity	Art paper Double side gum tape Sticky note Pen Maskin tape Scotch tape Hihlighter Jelly Stapler pin James clip Zipper file bag Super glue Gluestick Clipboard	12 pcs 2 pcs 12 pcs 12 pcs 2 pcs 6 pcs 10 pcs 1 pcs 1 box 1 box 12 pcs 3 pcs 2 pcs 8 pcs
Hygiene Materials	Tissue box Hand Sanitizer Air freshener	20 pcs 2 pcs 2 pcs

	Handwash Aerosol	5 pcs 1 pcs
Evening Snacks for Fieldtrip	Sandwich, roll, juice	72 box
Logistics for fieldtrip	Straw large Rubber Maskin tape Fevistick	3 pkt 250 gm 2 pcs 2 pcs

Additional Notes:

- You are requested to submit the quotation with **company seal and signature** along with a copy of **Company registration/ Trade license, TIN certificate, BIN certificate, Up to date Tax Certificate / Payment receipt**. If the quotation(s) submit any false/incorrect or fake document then the submitted bid may be rejected and the company may get blacklisted.
- Quotations to be submitted through the mail (etender@bylc.org) by **October 13, 2025**
- Inspection will be carried out by the concerned technical person before receiving the goods which will be ensured by the respective program of BYLC (If required)
- The liquidated damage should be 0.5% per week or part thereof delayed until actual delivery, up to a maximum deduction of 5% of the contract price.
- Payment will be transferred to your company bank account directly within 30 days after satisfactory delivery and a notation on the **delivery challan by the recipient (with name, designation & and date)**. The supplier must mention his **A/C Name, Account No., Bank Name, Branch Name, and e-mail address in the Invoice / Bill through a seal**. The supplier must provide **Mushok 6.3** along with the bill as per govt. rules
- VAT and AIT need to be included in the total quoted price. VAT and AIT will be deducted at source as per Govt. rules, if applicable.
- BYLC reserves the right to accept or to reject any or all quotations without giving any reason or whatsoever.
- For any further clarification any bidder may contact 015 1970 1970, or email akib@bylc.org and ali.ashraf@bylc.org
- Validity period must be included in the quotation
- Only the successful bidder will be notified

Regards,

Akib Bin Hossain

Akib Bin Hossain
Operations and Admin
Bangladesh Youth Leadership Center
House No 113 (Level 4), Road No 10, O.R. Nizam Road R/A,
GEC Circle, Chattogram, Bangladesh