

## Invitation for Tender (IFT) Purchase of Logistics

Bangladesh Youth Leadership Center (BYLC), the country's first leadership institute, exists to build connections among youth from diverse backgrounds, equip them with leadership skills, and enable them to have high impact in public, private, and civil sectors. All our efforts aim to strengthen prosperity, justice, and inclusiveness in societies worldwide. So far, BYLC has trained about 4,000 high school, college, and university students through its different programs and many of its alumni are now exercising leadership in different sectors in Bangladesh and around the world.

BYLC is hereby requesting Invitations for Tender (IFT) for the interested and experienced national supplier/authorized dealer/manufacturers to for the supply of Logistics at BYLC Headquarters for the event titled 'Youth Leadership Summit 2019' from July 11-13, 2019, as per the required specifications.

<b>Procuring Entity</b>	Bangladesh Youth Leadership Center (BYLC)	<b>Tender ID No</b>	ET/MJF/000012-2019
<b>Source of Fund</b>	MJF/UKAID	<b>Tender Category</b>	Logistics
<b>Project/Program Name</b>	Youth Leadership for an Inclusive and Prosperous Bangladesh	<b>Published On</b>	May 27, 2019
<b>Address</b>	Plot 3 Road 20 Block J Baridhara 1212	<b>Submission Deadline</b>	June 9, 2019

### Item Details

SN	Item Name	Quantity	Description	Remarks
1.	Pen	500	As per agreed upon sample	Bring some sample to the BYLC Headquarters
2.	Keyring	500	As per agreed upon sample	Bring some sample to the BYLC Headquarters
3.	ID card with ribbon	500	As per agreed upon sample	Bring some sample to the BYLC Headquarters
4.	Certificate	430	Size: A4 Paper: 300 GSM solid board Complete with logo embossed Complete with die-cutting and making Color: 4 colors	Certificates print will be of two types. 400 for the summit delegates and 30 for the incumbent volunteers
5.	Certificate file	400	As per sample	Collect the sample from the BYLC Headquarters

6.	Art frame	50	As per sample	Collect the sample from the BYLC Headquarters
7.	Wrapping paper	500	As per sample	Collect the sample from the BYLC Headquarters
8.	Invitation card with envelope	150	As per agreed upon sample	Bring some sample to the BYLC Headquarters
9.	Workbook printing	425	Total page: 40 with binding Color: 4 color	-
10.	Group Photo	400	As per sample	Collect the sample from the BYLC Headquarters

**N.B.**

1. This is an online tender, where only e-Tender will be accepted, no offline/hard copies will be accepted
2. Validity period must be mentioned in the quotation
3. AIT must be included in the total quoted price
4. VAT and service charge (if applicable) must be mentioned separately in the quotation
5. Quotation must be submitted with company seal and signature of a authorized person along with a copy of your company registration and vat registration document online at <http://bylc.org/e-tender>
6. If the Tenderer(s) submit any false/incorrect or fake document then the submitted tender may be rejected and the company may get blacklisted
7. BYLC reserves the right to accept or to reject any or all quotations without giving any reason or whatsoever
8. Only shortlisted bidder will be called for presenting detailed documents and negotiation
9. For further information and guidelines please email at [etender@bylc.org](mailto:etender@bylc.org)

Regards,



**Md. Touhidul Imran Chowdhury**  
Sr. Manager, Operations and RME  
Bangladesh Youth Leadership Center  
Plot 3, Road 20, Block J, Baridhara  
Dhaka 1212, Bangladesh