

BYLC/PR/Skills & Employment/Bijoyee/2501-04

Date: 01/07/25

Subject- RFQ for Printing items

Sealed Quotations are now invited from suppliers of the following item under the Terms and Conditions mentioned below on your Letterhead Pad.

Service/goods	Specification	MoU	Qty
Certificate	Size: A4 Material: Solid Card (350 GSM) Printing: 4-color, single-sided Printing: Individual Name and Batch.	pcs	2800
Certificate Cover	Size: 24.8" x 18" (fold) Material: Ambrose Board Paper (220-250 GSM) Printing: 4-color, single-sided Pocket: 4-color, single-sided print, Size: 2" x 12.4"	pcs	2800
Placard	Size: 18" x 12" Material: 3mm PVC Board Design: 4-color sticker on PVC Board (cut-outs may be required for some designs)	pcs	15

Delivery date and place:

Goods/ Service	Qty	Delivery Date	Delivery Location
Certificate	2800	12 January, 2025	Dhaka hub office
Certificate Cover	2800		
Placard	15		

Terms & Conditions:

Quotations are to be submitted on the date: 09 January, 2025 & Time: 02:30 PM

Quotations are to be submitted through mail (etender@bylc.org) or submit sealed quotations at Medona Tower (Level 4), 28 Mohakhali C/A Dhaka 1212, BYLC.

Offer Validity: 30 days from the date of submission.

Evaluation: Evaluation will be done based on the total package.

Payment: Payment will be transferred to your company bank account directly within 14 days after satisfactory delivery and a notation on the delivery challan by the recipient (with name, designation & date). The supplier must mention his A/C Name, Account No., Bank Name, Branch Name, and e-mail address in the Invoice / Bill through a seal. The supplier must provide Mushok 6.3 along with the bill as per govt. rules.

Alternative Offer: Alternative offers will not be accepted.

Only one organization can participate in the bidding process under the same proprietorship or family. If found that more than one organization is under the above condition both organizations will be termed as non-responsive.

During the participation in any tendering/enlistment process, if any vendor provides fake documents, they will be banned from business with BYLC for certain years as per BYLC Policy.

Other Terms & Conditions

The total price should be inclusive of VAT and AIT.

BYLC reserves the right to accept or reject any or all quotations/tenders without assigning any reason whatsoever.

Award Notification:

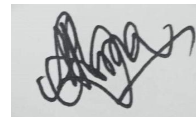
Only the successful bidder will be notified.

Thanking you



Syed Mohammad Shamim Hassan
officer
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Approved by



Mehedi Hassan Rana
Deputy Manager
Supply Chain and Management.
BYLC.