

Date: 04 June 4, 2024

**Subject:** RFQ for BYLC x Studio setup.

Sealed Quotations are hereby invited from suppliers of the following item under the Terms and Conditions mentioned below on your Letter Head Pad.

Item Name	Specification	Unit	Quantity	Notes
Studio Equipment	Alpha 7 III - Full-frame	pcs	1	For impressive image quality, high-speed performance, and low-light capabilities
	Sony FE 50mm f/1.8 Full Frame Lens	pcs	1	For exceptional low-light performance
	Sony FE 28-70mm f/3.5-5.6 OSS Camera Lens	pcs	1	For versatile zoom and image stabilization
	Rode Wireless Go II Dual Channel	pcs	1	To enhance our audio quality with dual-channel capability, and portability
	SanDisk 128GB 200/90mb/s memory card	pcs	1	To significantly reduce shooting interruptions caused by our current 16GB card's limited capacity
	Sony SF-M Tough Series UHS-II SDXC 128GB Memory Card	pcs	1	For optimal performance with the Alpha 7III full-frame camera
	FZ100 Dummy Battery	pcs	1	To facilitate extended shooting sessions by providing continuous power
	Simpex Led Video Light 520 with Battery & Charger	pcs	1	To ensure a more professional appearance for our videos
	Yunteng vct-880 aluminum camera tripod	pcs	1	To capture shots from various angles
	Simpex Premium Light Stand Mark III	pcs	1	To optimize our lighting for the best results
<b>Grand Total (up to delivery place)</b>				

**Terms & Conditions:**

**Quotations are to be submitted on the date: 10-06-2024 & Time: 03:00 PM**

a) Quotations to be submitted through mail ([etender@bylc.org](mailto:etender@bylc.org)) or submit sealed quotations at Medona Tower (Level 12), 28 Mohakhali C/A Dhaka 1212, BYLC.

**b) Warranty:** As per manufacturer standard.

**c) Inspection:**

Inspection will be carried out by the concerned technical person before receiving the goods which will be ensured by the respective program of BYLC (If required).

**d) Sample: N/A**

1. Successful bidder may be required to make an approved sample from the concern program before delivery. In case of sample submission, sample(s) must be returned within 7 working days from email notification. Otherwise, sample(s) will be disposed. /

2. Sample(s) of the item(s) must be submitted on/before the submission deadline to the respective procurement staff on weekdays from 9.00 AM to 3.00 PM.

**e) Offer Validity:** 30 days from the date of submission.

**f) Evaluation:** Evaluation will be done based on the total package.

**g) Payment:** Payment will be transferred to your company bank account directly within 14 days after satisfactory delivery and a notation on the delivery challan by the recipient (with name, designation & date). The supplier must mention his A/C Name, Account No., Bank Name, Branch Name, and e-mail address in the Invoice / Bill through a seal. The supplier must provide Mushok 6.3 along with the bill as per govt. rules.

**h) Partial Payment** against partial delivery is allowed.

**i) Alternative Offer:** Alternative offer will not be accepted.

**j) Only one organization** can participate in the bidding process under the same proprietorship or family. If found, more than one organization under the above condition both organizations will be termed as non-responsive

**k) During the participation** in any tendering/enlistment process, if any vendor provides fake documents, they will be banned from business with BYLC for certain years as per BYLC Policy.

**Other Terms & Conditions**

**a.** BYLC reserves the right to accept or reject any or all quotations/tenders without assigning any reason whatsoever.

**b.** For any further clarification any bidder may contact 01520101502, or email to [mehedi.hasan@bylc.org](mailto:mehedi.hasan@bylc.org)

**Award Notification:**

Only the successful bidder will be notified.

Thanking You  
For BYLC



Mehedi Hasan Rana  
Deputy Manager, SCM