

SN	Item Name	Quantity	Description	Remarks
10	LED Screen	8 days (1 unit for 2 programs, 4 days each)	LED screens will be used to project lecture materials	Measurement will be given after venue visit
11	Sound system with microphone	8 days (2 programs, 4 days each)	Excellent speakers with microphone	A base will be attached with the LED screen
12	Backdrop	2 programs	Measurement will be given after visiting the venue	To be placed in the stage
13	Photo booth	2 programs	Measurement will be given after visiting the venue	To be placed in the venue
14	BYLC 3D cutout	1 unit	Measurement will be provided	A cutout of 3D texture
15	X-banner	4 pcs	5'X2' PVC Black Media	Provide stand with the banner
16	Notice board	2 pcs	Measurement will be provided	To be placed in different areas of the venue
17	Podium	1 unit	Wooden structure, paint with all accessories complete	To be placed on the stage
18	Internet	2 programs	High speed internet service	The vendor has to provide internet service t Bangladesh Tea Board and Resort
19	Backdrop	1 unit	Measurement will be given after visiting the venue	The backdrop to be setup at Grand Sultan Tea Resort
20	Photobooth	1 unit	Measurement will be given after visiting the venue	The photobooth to be setup at Grand Sultan Tea Resort
21	Stage	1unit	Measurement will be given after visiting the venue	The stage to be setup at Grand Sultan Tea Resort

#### N.B.

1. This is an online tender, where only e-Tender will be accepted, no offline/hard copies will be accepted
2. The tender is valid for these programs only
3. You are requested to submit the quotation with company seal and signature along with a copy of your company registration and VAT registration document online at <http://bylc.org/e-tender>
4. If the Tenderer(s) submit any false/incorrect or fake document then the submitted e-Tender may be rejected and the company may get blacklisted
5. BYLC reserves the right to accept or reject any or all quotations without giving any reason whatsoever
6. The vendors must be present at Sreemangal Tea Resort and Museum at 11.30 AM on August 22, 2019 to attend the pre-bid briefing. Failure to attend the briefing session would result in automatic disqualification from the tender. Only shortlisted bidders will be called for presenting detailed documents and negotiation
7. For further information and guidelines please email at [etender@bylc.org](mailto:etender@bylc.org)

Regards,

*R.R. Khundker*

**Rashik Rafid Khundker**  
 Manager, Operations  
 Bangladesh Youth Leadership Center  
 Plot 3, Road 20, Block J, Baridhara  
 Dhaka 1212, Bangladesh

## Invitation for Tender (IFT) Purchase of Branding Logistics

Bangladesh Youth Leadership Center (BYLC), the country's first leadership institute, exists to build connections among youth from diverse backgrounds, equip them with leadership skills, and enable them to have high impact in public, private, and civil sectors. All our efforts aim to strengthen prosperity, justice, and inclusiveness in societies worldwide. So far, BYLC has trained about 4,000 high school, college, and university students through its different programs and many of its alumni are now exercising leadership in different sectors in Bangladesh and around the world.

BYLC is hereby requesting Invitations for Tender (IFT) for the interested and experienced national suppliers/authorized dealers/manufacturers for the supply of branding logistics at Sreemangal Tea Resort and Museum and Grand Sultan Tea Resort for the programs titled 'Youth Entrepreneurship Bootcamp - 1 (YEB 1)' and 'Youth Entrepreneurship Bootcamp - 2 (YEB 2)' from September-October, 2019, as per the required specifications.

<b>Procuring Entity</b>	Bangladesh Youth Leadership Center (BYLC)	<b>Tender ID No</b>	ET/MJF/000017-2019
<b>Source of Fund</b>	MJF/UKAID	<b>Tender Category</b>	Event Management
<b>Project/Program Name</b>	Youth Leadership for an Inclusive and Prosperous Bangladesh	<b>Published On</b>	August 08, 2019
<b>Address</b>	Plot 3 Road 20 Block J Baridhara 1212	<b>Submission Deadline</b>	August 25, 2019

### Item Details

SN	Item Name	Quantity	Description	Remarks
1	Gate	2 programs	Wooden structure, PVC, ply board & paint with all accessories complete	We're looking for a customized gate design according to the YEB thematic concept
2	Registration booth	2 programs	Measurement will be decided at the venue	We're looking for a customized design
3	Standee	40 pcs	Wooden structure, PVC, ply board & paint with all accessories complete	Measurement will be given after visiting the venue
4	Tent	8 days (2 programs, 4 days each)	Measurement will be given after visiting the venue	Tent should have trepal over it
5	Stage	2 programs	Stage, backdrop, front, stair, carpet, etc.	A stage to set up under the tent
6	Chair	1,600 pcs (200 pcs for 2 programs, 4 days each)	Chair with cover	Plastic chairs
7	Table	120 (15 pcs for 2 programs, 4 days each)	Round table has to be arranged for classroom set up	
8	Parcan & stage light	120 (15 pcs for 2 programs, 4 days each)	Placement will be demonstrated at the venue	These lights will be used in different areas of the venue
9	Light	240 (30 pcs for 2 programs, 4 days each)	Placement will be demonstrated at the venue	Class room and outdoor (Hallogen)